Contract Bookings: How To Attach Quote and Set Customer Appointment

Sharedule

1 Click here to review a new contract booking from customer

Create New Booking

| Daily | Monthly | Yearly |

0.00
New Customers   +0.00%

New Service Bookings (To authorize and sent quote)

Contract booking

Type of Services:			BC0391	→
Commercial Refrigeration Servicing (1 Unit)				
No.	Date	Time Slot	Employee	
JO1676			Not Assigned Yet	
JO1675			Not Assigned Yet	
JO1674			Not Assigned Yet	
		...		

Type of Services:			BO0390	→
Aircon Maintenance (1 Unit)				
No.	Date	Time Slot	Employee	
JO1668	07/03/2024	12:00PM – 02:00PM	Not Assigned Yet	
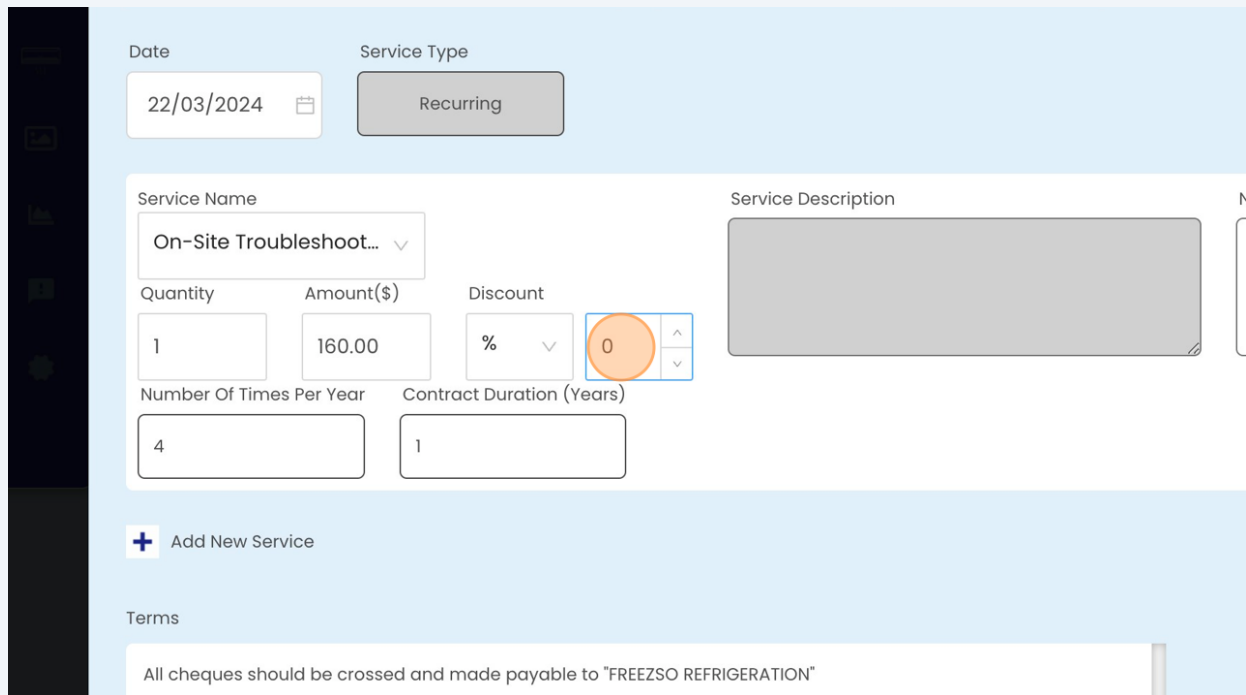
2 Click "Edit"

Edit   Cancel booking

3 Click "Attach Quote"

+ Add Type of Service

Designated Address

Blk 88 Hougang Ave 8
#03-00
238900
Residential Type: Landed

Billing Address

Blk 88 Hougang Ave 8
#03-00
238900
Residential Type: HDB

Promo Code Used: NA

Attach Quote

4 Edit your discount amount from here

Date

22/03/2024

Service Type

Recurring

Service Name

On-Site Troubleshoot... ∨

Service Description

N

Quantity

1

Amount($)

160.00

Discount

% ∨   0

Number Of Times Per Year

4

Contract Duration (Years)

1

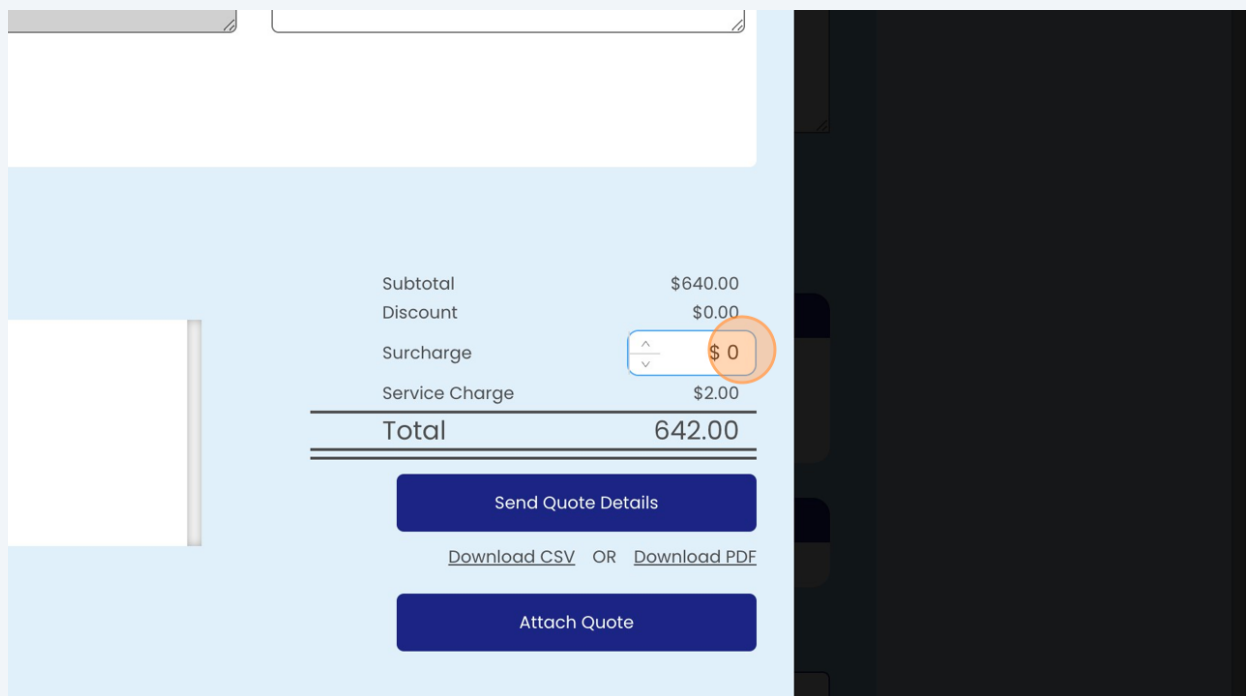**+** Add New Service

Terms

All cheques should be crossed and made payable to "FREEZSO REFRIGERATION"

5 Edit your surcharge amount from here

Subtotal $640.00
Discount $0.00
Surcharge $ 0
Service Charge $2.00
Total   642.00

Send Quote Details

Download CSV   OR   Download PDF

Attach Quote

6 Click attach quote to save and send quote to customer

SO REFRIGERATION"

valid for 30 days only.

eable.

Subtotal	$320.00
Discount	$0.00
Surcharge	$ 0
Service Charge	$2.00
Total	**322.00**

Send Quote Details

Download CSV   OR   Download PDF

Attach Quote

7 Click accept quote for customer if the customer does not use the app

Quote

Service Name	Service Description	Notes
Aircon Maintenance (1 Unit)	Our aircon maintenance and repair service is your trusted partner in keeping your air conditioning system running smoothly and efficiently. Our experienced technicians offer a comprehensive range of services, including routine maintenance to prevent issues before they arise and prompt repairs to address any unexpected problems. We conduct thorough inspections, clean air filters, check for refrigerant leaks, and ensure all components are in optimal condition during maintenance visits.	

View Quote

Accept quote for customer

8 Click "Set Appointment for Customer" to assign slots for customer instead

04-00
123389
Residential Type: Commercial

Quote

Service Name	Service Description	Notes
On-Site Troubleshooting (1 Unit)	Most of the common refrigeration and air conditioning problems can apply to any type of system. Our technical experts are able help you troubleshoot any issues with your aircon at an affordable price!	

View Invoice   ✅ Quote Approved

Set Appointment for Customer